

Government of West Bengal
Office of the Deputy Director of Agriculture (Admn), Nadia.
Krishnagar, Nadia.
Email id : ddanadia@gmail.com

Notice Inviting e-Tender- NIET 08/2023-24

Notice Inviting e-Tender No. **WB/NADIA/DDA(ADMIN)/NIET 08/2023-24** of the Deputy Director of Agriculture (Admin), Nadia to be floated. The undersigned invites e-tender for procurement of following agril-inputs.

The Tender is floated for procurement of the following items/ products under NFSM/ NEMO Oilseeds and State Development Scheme during 2023-24 as detailed below :

(Submission of Bid through online)

Sl. No.	Name of the work	Estimated Amount (In Rs.)	Earnest Money (Rs.)	Cost of Agreement Document (Rs)	Period of Completion	Name of the Concerned Officer	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(7)
1	Supply of " Plant Protection Chemicals- Buprofezin (25% SC) " at different block of Nadia District. [Each Packet size should be 250 ml] [NFSM]	5,92,500.00	2%	1000.00	15 Days	Deputy Director of Agriculture (Admn) Nadia	The quantity of procurement may be increased or decreased as per availability of fund & further requirement within the period for which Tender Agreement will remain valid. The supply order will be issued as per schematic programme mainly in Two Crop seasons. Supply Order will be splitted accordingly. Bidder are hereby requested to Quote their rate accordingly.
2	Supply of " Herbicide- Quizalofop Ethyl (5% EC) "at different block of Nadia District. [Each Packet size should be 100 ml] [NFSM]	3,80,000.00	2%	750.00	15 Days		
3	Supply of " Plant Protection Chemicals- Buprofezin (15%)+ Acephate (35%)WP " at differentl block of Nadia District. [Each Packet size should be 100gm] [NFSM]	2,27,400.00	2%	750.00	15 Days		
4	Supply of " Plant Protection Chemicals – (Novaluron 5.25% + Emamectin Benzoate 0.9% SC) for Hybrid Maize under SDS. (100 ml. Pack size)	34,35,000.00	2%	2500.00	15 Days		
*5	Supply of "Phosphate Solubilizing Bacteria(P.S.B) for Black Gram & Groundnut " at selected block of Nadia District. [Each Packet size should be 400 gm] [NFSM] [3 rd . Call]	34,000.00	2%	250.00	15 Days		
*6	Supply of " Gypsum for oilseed " at selected block of Nadia District. [Each Packet size should be 25 Kg] [NFSM] [3 rd . Call]	67,500.00	2%	250.00	15 Days		

Materials of Sl. no. 5,6 are floated for 3rd times as sufficient bidders have not dropped bid in last two times.

NB. Eligibility of Supplier / Agency :The Agency / Supplier must have valid license of Pesticide for Sl.No. 1,2,3,4 and Fertilizer with for Sl. No. 5 & 6 products offered.

* In the event of e-filing, intending bidders may download the tender documents from the website directly with the help of Digital Signature Certificate & necessary Earnest Money deposit /cost of tender documents will be received by NET BANKING through ICICI BANK PAYMENT GATEWAY or through RTGS/NEFT system as detailed in Finance Department's website vide Memorandum no. 3975- F(Y). Payment made otherwise will be rejected.

*Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> .

*Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Date and Time Schedule.

The Technical Bid/Proposal is submitted in two parts. The two parts of the proposal are :- (i) Part – 1 : Technical proposal • Folder 1 : Prequalification documents. • Folder 2 : Technical submission by bidder. (ii) Part – 2 : Financial proposal

Annexure-I

TERMS AND CONDITIONS

1. Intending Tenderers who are willing to purchase the Tender forms will have to submit an application to the undersigned before the specified date and time.
2. The rate should be quoted both in figure and words clearly. The rate should be inclusive of all taxes and incidental charges.
3. An earnest money of specified amount (@ 2%) should be deposited along with the Tender form. Balance 1 % security money will be deducted from the bill to constitute 3 % security money. Tender submitted without earnest money will be treated as informal. No application for transfer of earnest money from one Tender to another will be entertained. The same will not be refunded till security period is over. The security money will be released as per norms.
4. The payment will be made after successful completion of supply work subject to availability of fund. No payment of extra supply beyond the restricted amount will be made till the fund is received from the authority.
5. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to reject or accept any or all of the Tenders received at his discretion without assigning any reason what - so -ever at any stage.
6. The successful supplier must complete the supply work within the time specified for completion. No extension of time will be allowed except in special case. If any agency fails to complete the supply within the stipulated time the supply order issued in his favour will be cancelled without assigning any reason therefore. The undersigned may also proceed to get the balance supply completed by any other means including through other agencies /supplier. The excess expenditure, if any, due to such a step would be recoverable from the unpaid bills / security deposit of the Tenderer. This is apart from any other protective measure the undersigned may take, including black listing of the contractors and forfeiture of Earnest money.
7. All supply work will have to be done according to specification approved by the authority and as per direction of the DDA (Admin),Nadia .
8. No claim will be entertained for any increase in any kind of freight and market price.
9. No conditional Tender will be entertained
10. The security deposit will be as per Govt. norms. The taxes and Govt. duties, as applicable, will be deducted from the bills of the agency/ supplier.
11. The Tenderer who does not fulfill any or all of the above noted condition and submit incomplete tender the same will be summarily rejected. This tender notice will form a part of agreement.
12. All terms and conditions will be followed by Government rules and norms. Any other information of such relevant matters not included in the notice may be gathered from the office of the undersigned in any working day during 11.0a.m. to 3.0 p.m. prior to the date of opening of this tender.
13. GST / IT deduction will be applicable as per existing norms & relevant Govt. order.
14. No Tender paper will be accepted by Post.

Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	22/09 /2023 at 06 :0 0 P.M.
2	Documents download / sale start date (online)	23 /09/2023 at 10:00 A.M
3	Bid submission start date (online)	23/09 /2023 at 03:00 P.M.
4	Bid Submission closing date (online)	07/10 /2023 at 03:00 P.M.
5	Date and Time for opening Technical Bid/Bids	09/10 /2023 at 03:00 P.M.
6	Date for opening of Financial Proposal (online)	will be declared after evolution of Technical Bids.

**THE ABOVE STATED NON -STATUTORY /TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	<p>1. Bonafied, resourceful outsiders/ Manufacturer/ Authorized Supplier / Distributor having an experience to supply 40% of estimated value for each item in any one year of previous 5 financial years i.e. 2018-19 to 2022-23. The Agency / Supplier must have valid license of <u>Pesticide for Sl.No. 1,2,3,4 and Fertilizer for Sl. No. 5 & 6 products offered.</u></p> <p>2. GST & Service Tax Registration Certificate & Return of last quarter.</p> <p>3. PAN.</p> <p>4. P Tax (Challan) (updated).</p> <p>5. Latest IT Receipt.</p> <p>6. Annual IT Return for last three financial years.</p> <p>7. Trade Licence</p> <p>8. Partnership deed (For partnership Farm)</p> <p>9. LOA issued by the Agriculture Department</p> <p>10.Registration certificate & Bye-Laws for Cooperative societies / FPO/ FPC/ SHG clusters etc</p> <p>11. Audit report for last three financial years.</p> <p>12. Payment/Completion Certificates in support of credential.</p>

Tender Evaluation Committee (TEC)

- Evaluation Committee constituted as per Order of the Deputy Director of Agriculture (Admin), Nadia, will function as Evaluation Committee for selection of technically qualified contractors.
- Opening & evaluation of tender:
If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
- Opening of Technical Proposal:
Technical proposals will be opened by the Deputy Director of Agriculture (Admin), Nadia and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
- Intending tenderers may remain present if they so desire.
- Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened.
- Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
- Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- During evaluation the committee may summon of the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
- The financial bid will be opened after technical evaluation.

Financial Proposal

- The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.

.2. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

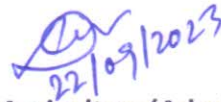
Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action .

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance,

The notification of award will constitute the formation of the Contract.

The Agreement in **West Bengal Form No . 2908** will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T . & B.O .Q . will be the part of the contract documents . After receipt of Letter of Acceptance , the successful bidder shall have to submit requisite copies of contract documents within time limit to be set in the letter of acceptance

Handwritten signature in blue ink with the date 22/09/2023 written below it.

**Deputy Director of Agriculture(Admin.),
Nadia**

Annexure-II

SPECIAL TERMS AND CONDITIONS.

- 1) The scope of work involves supply of Micronutrients/ Soil Ameliorants / Bio-fertilizers/ Pesticides/ Bio-Pesticides as per procurement requirement time to time & season wise of DDA(Admn), Nadia, Krishnagar, Nadia orders to be placed from District level for supply of the item mentioned in the List in the district of Nadia during this financial year 23-24
- 2) The responding Agency hereinafter referred as Supplier shall have adequate capacity to execute supply orders as would be placed by DDA(Admn), Nadia, Krishnagar, Nadia. They must ensure supply timely, adequately and Good marketable condition at the destination(s) across the district of Nadia.
- 3) The products offered must be in strict compliance to various provisions of FCO, 1985 and as amended from time to time [Schedule 1 (g), (d), 2(h) & (q) Part A] and Insecticides Act 1968 and amendment thereof as applicable .
- 4) All Micro Nutrients (Straight) to be supplied must have adequate shelf-life (at least 18 months validity period from the date of supply) to facilitate its use over a reasonable period of time.
- 5) All Pesticides to be supplied must have adequate shelf-life (at least 12 months validity period from the date of supply) to facilitate its use over a reasonable period of time.
- 6) All Bio-fertilizer / Bio-Pesticides to be supplied must have adequate shelf-life (at least 6months validity period from the date of supply) to facilitate its use over a reasonable period of time.
- 7) Related information about the Micro Nutrients/ Pesticides/ Bio-fertilizer/ Bio-Pesticide should be printed on the body of the package/container.
- 8) **Intended suppliers should have adequate experience in supply of Micronutrients / Pesticides/Fungicides etc. for last five years , out of which supply of same to the Govt. / Semi-Govt. / Corporation / Co-operative(Registered) in all over India in any of two years of last five years should be fulfilled as financial credential and for which necessary work orders along with payment certificate should be submitted positively.**
- 9) The Supplier must possess:
 - a) The Agency/Supplier must have valid license of pesticide and both pesticide & fertilizer as applicable for product offered having due endorsement of the said product.
 - b) Valid Letter of Authorisation / License for marketing of offered Micro Nutrients (Straight) and other materials as mentioned detail in the list of inputs in the state of West Bengal including Nadia.
 - c) The offered Straight Micronutrients/ Bio-fertilizer shall be in strict compliance of various provisions of Fertilizer control order (FCO), 1985 and amendment thereof.
 - d) The offered Pesticides – Insecticides / Fungicides / Herbicides and Bio-Pesticides shall be in strict compliance of various provisions of the Insecticides Act 1968 , Insecticides Rule 1971 and amendment thereof.
- 10) The each and every supplier participating in the tender process must submit an affidavit (Notarized) on a non judicial stamp paper of Rs.10/- containing a self declaration on " the tendering supplier has not been convicted / blacklisted by any Govt. organisation/ semi or quasi Govt organisation/ Corporation of Govt or any other state Govt in the country during last three years". Suppression of such facts/ events happened during the period in question shall invite punishment to be decided by the Department of Agriculture along with disqualification from the tender process.
- 11) Copy of audited Annual Report (only P&L A/c portion) along with Income Tax Return File for last 3 years to substantiate financial capabilities should be produced.
- 12) Copy of valid Trade License, Letter of Authorisation / Pesticide License for marketing in Nadia, West Bengal, PAN, GSTN Registration certificate should accompany the application.
- 13) 10% of the ordered value is to be deducted from the successful tenderer towards security deposit will be released after successful completion of work order.
- 14) Payment will be made after receiving confirmation of supply of indented materials (only tested as per specification) from the district units as per supply orders and receiving quality test report from the competent authority as per norms.

- 15) No of advance payment will be made. Payment will be after receipt of the fund of the respective scheme from the Department.
- 16) Successful suppliers will have to raise Challan/ Bill/ GST Invoice etc. of his own to DDA/Asst DA(Admin) against supply of indented materials. Successful supplier may appoint authorised dealer for supply of materials for which an Affidavit is to be submitted duly signed by the supplier/ notary public
- 17) **Current batch-wise Testing Report and repositioning of the product must be submitted before supplying.**
- 18) Rate should inclusive of transport, loading/unloading up to block level.
- 19) Pack size must be as mentioned in schedule each.
- 20) TDS may be applicable as per provision of extent rules and subsequent amendment thereof.
- 21) The arrangement under this invitation offer shall come into force with effect from the date of execution of Agreement in prescribed format.
- 22) In respect of any consignment declared sub-standard / not according to the specification by notified laboratory of the state Government/ State Agricultural universities/ other notified laboratory/ other authorized officer against sample drawn and submitted by quality control Inspector of the concerned district as per relevant rules, no payment will be made to the supplier and penal action will be taken as per Para-22 below. However the concerned supplier may take back the rejected consignment at their own cost. The same would apply in respect of consignments which has/have been rejected by the consignee due to short in weight, inferior quality or any other reasonable cost. In case the stock was kept in the store owned by the Government a sum of Rupees 1000/- (Rupees One Thousand) only will be charged as penalty per day. In case of non lifting within 10 days of communication of rejection by the concerned DDA(Admin) Nadia /Asst DA(Admin) of respective subdivision of Nadia. The supplier must have to replace the NR / Sub Standard / not as per specification stock immediately after intimation for timely execution of the supply order.
- b) In case of failure to effect supply of the ordered quantity within the stipulated date, supply order will be deemed as cancelled and penal action will be taken as per Para-23 below. Where as this situation if arises, then apart from the action mentioned herein, the DDA(Admin), Nadia, Krishnagar, Nadia also reserves the right to take necessary steps as per existing Govt. norms in order to ensure supply of valued order timely.

Para 23 :-Penalties for non compliances, Violations and Non Performance:

The following penalties would be imposed for supply of sub-standard materials or for non compliance, violation or non performance of any of the terms and conditions of the tender:

a) EMD and the entire security deposit would be forfeited . However if the value of goods involved in such non compliance, violation or non performance is less than the total amount of the EMD. and the security deposit, the forfeited amount would be restricted to the value of goods involved.

b) The supplier will be black listed for three years from participation in any tender process of the DDA(Admin), Nadia, Krishnagar, Nadia.

24) Concerned supplier will be held responsible if a consumer forum or any other law enforcing agency impose any penalty on the DDA(Admn), Nadia, Krishnagar, Nadia due to any dispute with regard to quality of agricultural Input supplied. Penalty in terms of monetary, if imposed by the competent authority / agencies along with all other litigation expenses shall have to be borne by the supplier concerned.

25) DDA(Admn), Nadia, Krishnagar, Nadia reserves the right to consider/ reject any or all offers invited under the present tender without assigning any reason thereof.

26) Any disputes, questions or difference or any interpretation arising out of or in connection with the terms and conditions of this tender if not settled / resolved amicably, then they shall be referred to a sole arbitrator who shall be appointed by the Department of Agriculture, Govt. of West Bengal in accordance and subject to provision of the arbitration and conciliation act, 1996 or any other enactment or statutory modification thereof for the time being in force. The place of arbitration shall be Krishnagar and the language of arbitration shall be English. The award of the arbitrator shall be binding on both the parties.

27) When any dispute occurs and when any dispute is under arbitration, except for the matter under dispute, the parties shall continue to exercise their remaining respective rights and fulfill their remaining respective obligation as per the agreement based on terms and conditions of the tender.

28) All disputes and Court cases are subject to the jurisdiction of the honourable District Judge Court, Nadia.

29) Rate submitted by the supplier if not complying any of the terms and conditions above is liable to be summarily be rejected

30) No conditional offer will be accepted.

31) In case of concealment of any fact, if detected later on, such tenderer will be debarred from all future dealings with DDA(Admn), Nadia, Krishnagar, Nadia and penal action will be taken within the provisions of this tender.

32) No interest shall be claimed on EMD, Security Deposit(SD) in any way.

33) That any licenses/ statutory obligations that expire during the contract period shall be dully renewed by the tenderer without any lapses.

34) Except as otherwise stated above DDA(Admin), Nadia, Krishnagar, Nadia reserves right to delist any successful tenderer if fails to comply with the order satisfactorily or any license adjudged as essential criteria in this tender by the tenderer if cancelled by any State / Central Enforcement Agencies . The DDA(Admin), Nadia, Krishnagar, Nadia will also delist any successful tenderer if its activities are found to be prejudicial on verification through its own sources,

35) Provisions of purchase policy of the State Govt. vide G.O. no. 10500-F dated 19.11.2004 and subsequent amendment thereof as well as G.O. no. 76-Inpt./IP-3/98 dt. 30.01.2006 of the Agriculture (Inputs) Department, Govt. of West Bengal shall be applicable.


22/09/2023
Deputy Director of Agriculture(Admn.),
Nadia

Memo No: -2059(50)/DDA

Date : 22/09/2023

Copy forwarded for information to:-


- 1) The Sabhadhipati Nadia ZillaParishad.
- 2) The District Magistrate, Nadia, Krishnanagar, Nadia
- 3) The Additional District Magistrate(ZP), Nadia, Krishnanagar, Nadia
- 4) The Joint Director of Agriculture, Krishnagar range, Krishnagar, Nadia.
- 5) The Krishi Karmadakhshya, Nadia Zila Parishad.
- 6) The DRCS , Nadia.
- 7-9) The Assistant Director of Agriculture (Admin)/ Tehatta/ Ranaghat/Krishnagar Sadar Sub-Division, Nadia.
- 10) The District Information Officer, Rabindra Bhaban, Krishnagar, Nadia for wide publication.
- 11-28) The Sabhapati, Tehatta-I/ Tehatta-II/Kaliganj/Nakashipara/Karimpur-I/ Karimpur-II/ etc Panchayet Samity
- 29-46) The Assistant DA(All) Block.
- 47) The District Manager, WBSSC Ltd., Nadia.
- 48) The District Manager, BENFED., Nadia.
- 49) The Officer-in-charge, WBAIC Ltd., Nadia.
- 50) Notice Board of this office for display


22/09/2023
Deputy Director of Agriculture (Admn),
Nadia

Memo No: -2059/1(1)/DDA

Date : /09/2023

Copy forwarded for kind information to
The DAWB & EoS , Govt. of west Bengal , Jessop Building, Kol-1


22/09/2023
Deputy Director of Agriculture(Admn.),
Nadia