

**Government of West Bengal**  
**Office of the Deputy Director of Agriculture (Admn.)**  
**Dakshin Dinajpur:Balurghat**  
**Krishi Bhavan, Block A, 1<sup>st</sup>. floor.**

Memo.no. 3058

Dated,Balurghat,the 29/09/2023.

To  
The Director of Agriculture & Ex-officio Secretary  
Govt. of west Bengal, Jessop Building,  
Kolkata-700 001.

(Special attention to the Joint Director of Agriculture (PRPI)

Sub: Wide circulation through news papers and Departmental website regarding E-NIQ.

Sir,

With reference to the above subject this is to inform you that e-NIQ had been invited for procurement of inputs. Details are given below:-

**E-tender Notice**

Govt. of West Bengal Agriculture Notice Invited Quotation (NIQ), Dy. Director of Agriculture (Admn.), Dakshin Dinajpur, Balurghat invites online E-NIQ for the procurement of Micronutrient, Fertilizer, Insecticides, Fungicides and other inputs vide e-NIQ no. AGRI/DD/e-NIQ-06/2023-24, submission Started date (online) 30/09/2023 from 12:00 p.m. Bid submission closing date (online) 13/10/2023 up to 12:00 P.M. Bid opening date for Technical and Financial proposals 16/10/2023 (online) at 12:00 noon onwards and by weeks. Details will be available from the office of the undersigned on any working day between 11.00 AM to 4.00 P.M or visit the e-tender portal of Govt. of west Bengal.

(Pranab Kr.Mukhopadhyay)  
Dy. Director of Agriculture (Admn.)  
Dakshin Dinajpur:Balurghat

Tender notice has already been floated on 29/09/2023 through the website  
<https://wbtenders.gov.in> website.

It is therefore requested for making arrangement for publication of this advertisement in 03(three) daily news papers (one Bengali, One in Hindi, One in English) at an earliest is appended within the box herewith.

Dy. Director of Agriculture (Admn.)  
Dakshin Dinajpur:Balurghat

Memo.no. 3058/1(3)

Copy forwarded for information to:-

- 1). The concern Tender Committee/Technical Committee
- 2). The schematic section of this office (all)
- 3). H/C of this office.

Dated,Balurghat,the 29/09/2023.

Dy. Director of Agriculture (Admn.)  
Dakshin Dinajpur:Balurghat

**ADVERTISEMENT MATTER**

Govt. of West Bengal Agriculture Notice Invited Quotation (NIQ), Dy. Director of Agriculture (Admn.), Dakshin Dinajpur, Balurghat invites online E-NIQ for the procurement of Micronutrient, Fertilizer, Insecticides, Fungicides and other inputs vide e-NIQ no. AGRI/DD/e-NIQ-06/2023-24, submission Started date (online) 30/09/2023 from 12:00 p.m. Bid submission closing date (online) 13/10/2023 up to 12:00 P.M. Bid opening date for Technical and Financial proposals 16/10/2023 (online) at 12:00 noon onwards and by weeks. Details will be available from the office of the undersigned on any working day between 11.00 AM to 4.00 P.M or visit the e-tender portal of Govt. of west Bengal.

(Pranab Kr.Mukhopadhyay)  
Dy. Director of Agriculture (Admn.)  
Dakshin Dinajpur:Balurghat

**Government of West Bengal**  
**Office of the Deputy Director of Agriculture (Admn.)**  
**Dakshin Dinajpur:Balurghat**  
**Krishi Bhavan, Block-A, 1<sup>st</sup> floor.Tel & Fax No-03522-255253,**  
**email id- [ddaadmn.dd@gmail.com](mailto:ddaadmn.dd@gmail.com)- Pin-733101**

**NOTICE INVITING E-QUOTATION**

Tender Reference No: AGRI/DD/e-NIQ- 06 /2023-24

The Deputy Director of Agriculture (Administration), Dakshin Dinajpur invites e-tender for Procurement rate contract to Supply of Micronutrients, Bio-Fertilizer, Insecticide, Fungicide, and Fertilizer etc.as stated below from the Bona fide Manufacturers/ Authorized Agencies/ Distributors/Dealers only.

The Manufacturers/Authorized Agencies/Distributors/Dealers are requested to offer rate for supply of Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs as stated below. The Cut-off date for supply will be within 10 days from the date of placement of supply order.

Sl. No	Name of the scheme with year	Name of Micronutrients/ Bio-fertilizers/ PP Chemicals/ Bio-pesticides/Other Inputs	Packing Size (Price rate to be offered for)	Initial Estimated Amount Put to Tender (Rs.)	Earnest Money Deposit (Rs.)
01.	NFSM(Pulse), NFSM TRFA-Pulses, 2023-24 & NFSM(CC)-Jute, 2023-24	Disodium Octaborate Tetrahydrate (Boron – 20%) (Micronutrient)	250 gm	14,04,750/-	28095/-
02.	NFSM(Pulse), NFSM TRFA-Pulses, 2023-24 & NFSM(CC)-Jute, 2023-24	Chelated Zinc (Zinc EDTA), [Zn-12%] (Micronutrient)	100 gm	11,44,250/-	22885/-
03.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Ammonium Molybdate (Mo-52%) (Micronutrient)	50 gm	27,94,000/-	55880/-
04.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Rhizobium Culture (Bio-Fertiliser)	400 gm	3,15,000/-	6300/-
05.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Phosphate Solublising Microorganism (PSM/PSB) (Bio-Fertiliser)	400 gm	3,15000/-	6300/-
06.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Emamectin Benzoate 5% SG (Insecticide)	100 gm	1,75,000/-	3500/-
07.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Chlorantraniliprole 9.3% + Lamda Cyhalothrin 4.6% ZC (Insecticide)	25 ml	5,50,000/-	11000/-
08.	NFSM TRFA-Pulses, (IPM) & NMEO(OS), 2023-24.	Tebuconazole 50%+Trifloxystrobin.25% (Fungicide)	50 gm	9,30,000=00	18600/-
09.	NFSM TRFA-Pulses, 2023-24 (IPM)	Azadirachtin 10000 ppm (Insecticide)	250 ml	7,20,000/-	14400/-
10.	NFSM TRFA-Pulses, (IPM) & 100% Seed Treatment, under RKVY, 2023-24	Carbendazim 50% WP (Fungicide)	50 gm	12,00,000/-	24000/-
11.	NMEO(OS), 2023-24	Chlorpyrifos 20% EC (Insecticide)	100 ml	1,50,000/-	3000/-
12.	NFSM(Pulse) & NFSM TRFA-Pulses, 2023-24	Carbendazim 25% + Mancozeb 50%WS (Fungicide)	50 gm	7,25,000/-	14500/-

13.	NMEO(OS), 2023-24	Agricultural Gypsum (Fertiliser)	25 kg	67,500/-	1350/-
14.	Management of FAW under RKVY-RAFTAAR, 2023-24	Nuvaluron 5.25+Emamectin Benzoate 0.9% SC(Insecticide)	50 gm/ml	11,25,000/-	22500/-

The scope of work involves supply of Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs as per procurement requirement of the office of the Deputy Director of Agriculture (Administration), Dakshin Dinajpur, for supply of the items mentioned above in different blocks (o/o the Assistant Director of Agriculture, Balurghat, Hili, Tapan, Kumarganj, Gangarampur, Bansihari, Kushmandi and Harirampur) of the district. The procurement quantity may be increased in due course as per further requirement of the said materials within the period for which the Tender Agreement will remain valid.

#### **TERMS & CONDITIONS:**

**1. Item wise Bid submission in form of Checklist has to be submitted mandatory.**

2. The responding Manufacturers/Authorized Agencies/Distributors/Dealers herein after referred as Supplier/Bidder shall have adequate capacity to execute Supply Orders as would be placed by the Deputy Director of Agriculture (Administration), Dakshin Dinajpur. They must ensure supply of inputs timely, adequately and in Good marketable condition at the destinations (to office of the Assistant Directors of Agriculture of all blocks of the district).

Prepositioning of the stocks of the Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs are to be made by the Supplier/Bidder in a particular store in the District from where sample would be taken by the Deputy Director of Agriculture (Administration), Dakshin Dinajpur or his representative (Fertilizer/Insecticide Inspector) for quality analysis/sample taken by the Head Quarter(HQ) officer from Joint Director of Agriculture, PPQC, West Bengal & subsequent testing report may be accepted.

3. In the event of e-filing, intending bidders may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. This tender related further information, if any, shall be available at this office notice board and the website <https://wbtenders.gov.in> only.

4. The Technical & Financial Bids are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>. Submission of Technical & Financial Bids and will be done as per time schedule stated below. The intending bidders/suppliers put the item wise rate in the BOQs.

SI. No.	Particulars	Date & Time
i	Publishing & Documents download Start Date	30/09/2023 at 12:00 P.M
ii	Bid submission start date (Online)	30/09/2023 at 12:00 P.M onward
iii	Bid Submission closing (Online)	13/10/2023 at 12:00 P.M
iv	Bid opening date for Technical Proposals (Online)	10/10/2023 at 12:00 P.M onwards
v	Date of uploading list for Technically Qualified Bidders after disposal of appeals, if any (Online).	Will be declared after evaluation of Technical Bids
vi	Place of Opening the Bids	Office of the Deputy Director of Agriculture (Admn), Dakshin Dinajpur, Balurghat.
vii	Date for opening of the Financial Proposal (Online)	After finalization of technically qualified bidders financial proposal be finalized within 14 days.

5. The Products offered must be in strict compliance to various provisions of the FCO,1985 /Insecticide Act, 1968 and amendments made there in from time to time.
6. All Micronutrients, Bio-fertilizers, PP Chemicals, Bio-pesticides and Other Inputs to be supplied must have adequate shelf-life (at least 12 month validity period from the date of supply) to facilitate its use over a reasonable period.
7. Relevant information about the Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs should be printed on the body of the package/container.
8. GST will be charged as per extant provisions of concerned Rules and amendments thereof.
9. Intended bidders should have adequate experience in production and/or supply of Micronutrients, Bio-fertilizers, PP Chemicals, Bio-pesticides and Other inputs for last 3 (three) years. Credential should be submitted accordingly in the form of work order & Payment Certificate latest by 21-22 . **Credential Should be needed at least 40% of the total Value of items and proper documents should be upload in support of documents.**
10. The Supplier must possess Valid Letter of Authorization/Licence for marketing of offered Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs for sale in the State of West Bengal/Dakshin Dinajpur District.
11. No conditional offer will be accepted.
12. The Suppliers/Bidders should be capable of fulfilling delivery target to the Block level of this District within prescribed time limit as per instructions of Deputy Director of Agriculture (Admn.), Dakshin Dinajpur.
13. The each and every supplier/bidder participating in the bidding process must submit affidavit (Notarized) on a Non-judicial Stamp Paper of Rs. 10/-containing a self-declaration that "the bidding agency has not been convicted/blacklisted by any Govt. organization/Semi or Quasi Govt. organization/ Corporation of GoI or any other State Govt. in the country during last three years". Suppression of such facts/events happened during the period in question shall invite punishment to be decided by the Deputy Director of Agriculture (Administration), along with disqualification from the bidding process.
14. Copy of valid Trade Licence, Letter of Authorization/Licence for marketing in West Bengal/Dakshin Dinajpur District as applicable, PAN, GSTIN Registration Certificate, Bank Solvency Certificate should accompany the application.
15. The EMD as indicated above will have to be submitted through online/electronically – through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT/RTGS challan from the e-tender portal.

16. Payment will be made after receiving confirmation of supply of indented materials from the Blocks (Assistant Directors of Agriculture of Blocks) as per supply orders of the Deputy Director of Agriculture (Admn.) and receiving quality test report from the competent authority. No advance payment will be made.
17. Successful bidders/suppliers will have to raise Challans in favour of consignee offices (office of the Assistant Directors of Agriculture of all blocks in the district) and Bill / GST Invoice etc. to the Deputy Director of Agriculture (Administration), Dakshin Dinajpur against supply of indented materials.
18. TDS will be applicable as per provision of the extant Rules and subsequent amendments thereof.
19. . Security deposit will be deducted from the bill of successful bidders as per Govt. Rules. On application, security deposit will be released after 06(six) months from successful completion of the work/supply.
- 20.. The successful bidders/suppliers after acceptance of the rate communicated by the Deputy Director of Agriculture (Administration), Dakshin Dinajpur shall execute an agreement in the prescribed format covering all the terms and conditions on a Non-Judicial Stamp Paper (purchased in the name of the Bidders/Suppliers at his/their own cost) of Rs. 10/- and demy papers within five working days from the date of receipt of the letter of acceptance.
21. All rates/prices quoted and Trade Discounts offered to the Deputy Director of Agriculture (Administration), Dakshin Dinajpur shall remain valid for at one year (365 days) from the date of entering into the "Agreement" and the said offer shall be applied during the period of extension of agreement with mutual consent.
22. EMD and the entire security deposit would be forfeited for supply of sub-standard materials or for non-compliance, violation or non-performance of any terms and conditions of the tender.
23. On getting supply order, the supplier has to ensure the supply up to the office of the Asst. D.A of different Blocks within stipulated period.
24. In respect of any consignment declared "Sub-standard" / "Not according to specification" by notified laboratory of the State Government / State Agricultural Universities / Other notified laboratory against sample drawn and submitted by Quality-Control-Inspector of the concerned district, no payment will be made to the suppliers. However, the concerned supplier may take back the rejected consignment at their own cost. The same would apply in respect of consignment/s which has/have been rejected by the consignee due to short in weight, inferior quality or any other reasonable cause. The supplier must have to replace the NR / Sub Standard / Not as per Specification stock immediately after intimation for timely execution of the supply order.
25. Except as otherwise stated above the Deputy Director of Agriculture (Admn), Dakshin Dinajpur reserves rights to delist any successful supplier/bidder, if She/He fails to comply with the order satisfactorily or any ~~license/letter of authorization adjudged as essential criteria in this tender submitted by the bidder is cancelled~~ by the State/ Central Enforcement agencies. The Deputy Director of Agriculture (Admn), Dakshin Dinajpur will also delist any successful bidder, if its activities are found to prejudicial on verification through its own sources.
26. The Deputy Director of Agriculture (Administration), Dakshin Dinajpur reserves the right to consider / reject any or all offers invited under the present tender without assigning any reason thereof.

26. The Deputy Director of Agriculture (Administration), Dakshin Dinajpur reserves the right to consider / reject any or all offers invited under the present tender without assigning any reason thereof.
27. Bids submitted by the bidders/suppliers if not complying any of the Terms and Conditions as listed above is liable to be summarily rejected.
28. Provisions of purchase policy of the State Govt. vide G.O. No. 10500-F dated 19/11/2004 and subsequent amendment thereof as well as GO No - 76-Inpt./1P-3/98, dated 30/01/2006 of the Agriculture (Inputs) Department; Govt. of West Bengal shall be applicable.
29. Rate should be quoted including all freight and taxes.
30. Item wise Bid submission in form of Checklist has to be submitted mandatory.
- 31). Uploading additional documents beyond the requirement may result in cancellation of his/her documents.
32. Authorisation Letter from the company concern whose micronutrient / Bio-fertilizers / pp chemicals / Bio-pesticides / other inputs etc. items are supposed to supply has to be uploaded by the bidder.

*27/9/23*  
Deputy Director of Agriculture (Administration)  
Dakshin Dinajpur: Balurghat

Memo No. 3042 (15)

Dated: 27/9/2023

Submitted for information with request for wide publicity:-

1. The Principal Secretary, Government of West Bengal, Department of Agriculture, Nabanna, 325 Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah, West Bengal-711102.
2. The Director of Agriculture & Ex-Officio Secretary, Government of West Bengal, Jessop Buildings, Kolkata — 700 001.
3. The Special Secretary, Government of West Bengal, Department of Agriculture, Nabanna, 325 Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah, West Bengal-711102.
4. The Additional Director of Agriculture (North Bengal Region), Jalpaiguri.
5. The Joint Director of Agriculture, Raiganj Range, Uttar Dinajpur.
6. The District Magistrate & Collector, Dakshin Dinajpur
7. The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad
8. The District Manager, WBSSC Ltd, Raiganj
9. The District Information and Cultural Officer, Dakshin Dinajpur.
10. Sub-divisional Officer, Balurghat sub-division.
11. The Assistant Director of Agriculture (Admin), Balurghat
12. The Assistant Director of Agriculture (All Blocks),
13. The Members of Tender Committee of this Office (All).
14. The Head Clerk of this establishment.
15. Notice Board & Website of this office for wide circulation.

*27/9/23*  
Deputy Director of Agriculture (Administration)  
Dakshin Dinajpur: Balurghat

**Declaration by the Bidder**

**Tender Reference No. AGRI/DD/e-NIQ-06/2023-24**

1. I / We have read and understood the e-NIT, Terms & Conditions as contained in this e-Tender Ref. No. - AGRI/DD/e-NIQ-06/2023-24 and I have submitted the bid in accordance with above terms & conditions and instructions regarding these tender documents.
  
2. The information furnished in the bid are true and factual and I/we clearly understood that our tender is liable for rejection, if any information furnished is found to be not true and not factual at any point of time and the Deputy Director of Agriculture (Administration), Dakshin Dinajpur reserves right to initiate actions against us as deemed fit.

**Place:**

**Date:**

**(To be signed by the Bidder)**

iv) Copy of up to date Professional Tax Clearance Certificate.

v) Copy of valid Letter of Authorization/License for marketing of Micronutrients, Bio-fertilizers, P P Chemicals, Bio-pesticides and Other Inputs in the State of West Bengal/Dakshin Dinajpur district.

vi) NIT (downloaded properly and uploaded in the same as Digitally Signed).

### B. Financial Cover

The rate will be quoted in the space marked for quoting rate in the Bill of Quantity (BOQ). Quoted rate will be encrypted in the BOQ under Financial Bid. **In case of quoting any rate in e-NIT, the tender is liable to be summarily rejected.**

**(b) Non- Statutory Cover containing the following documents as laid down in their respective clauses mentioned herein with:**

- i) Credential documents related to supply.
- ii) Documents related to Audited P&L A/c portion (Annual Report) & IT Return as per respective clause(s).
- iii) Incorporation Certificate, Company details, Power of Attorney, declaration, authorization.

THE ABOVE STATED STATUTORY/ NON STATUTORY (TECHNICAL DOCUMENTS) SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “**Submit Non Statutory Documents**” to send the selected documents to Non Statutory folder.

Next Click the tab “**Click to Encrypt and upload**” and then click the “**Technical**” folder to upload the Technical Documents.

Sl. No.	Category Name	Sub - Category	Details(s)
A	Certificate(s)	Certificate(s)	PAN, GSTIN with Latest Return, Manufacturing License, Letter of authorization for marketing of Micro Nutrient in the State of West Bengal/Dakshin Dinajpur District, P. Tax Certificate, PTPC and Latest Challan i.e 2022-23. Valid Latest Trade license, Self declaration as per clause.13, Declaration by the bidder. & Bank Solvency Certificate.
B	Company Detail(s)	Company Detail(s)	Proprietorship Firm (Trade Licence) Partnership Firm (Partnership Deed, Trade Licence), Limited Company ( Incorporation Certificate, Trade licence) Society- Registration Copy, Trade Licence). Power of Attorney.
C	Credential & others	Credential & others	Similar nature of work done & completion certificate which is applicable for eligibility in this tender. Audited Annual Report (P & L A/c) & IT Return for last three years, Production Capacity and others.

## **Evaluation of Tender:**

### **1. Opening & Evaluation of Tender:**

If any bidder is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

### **2. Opening of Technical Proposal:**

Technical Proposals will be opened by the Deputy Director of Agriculture( Admn), Dakshin Dinajpur, and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

### **3. Intending Tenderers may remain present at the time of opening of the Tender.**

4. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in Statutory Documents the tender will be summarily rejected.

5. Decrypted (transformed into readable formats) documents of the Statutory and Non-Statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

6. During evaluation the committee may summon the tenderers & seek clarification/ information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

7. A tenderers bid will out rightly be rejected with a forfeiture of his earnest money if it comes to the notice of the Tender Inviting Authority upon scrutiny that the credential or any other documents of a tenderer are manufactured/fabricated, etc. NIT authority reserves the right to accept or reject any or all the bidders without assigning any reason what so ever.

8. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tenderer, if found necessary, before issuance of the Work/ Supply Order and the Work/ Supply Order will not be issued in favour of the tenderer if it is found on verification that such documents submitted by him is either manufactured or fabricated, etc.

## **FINANCIAL PROPOSAL**

9. The financial proposal should contain the following documents in one cover (folder) i.e., Bill of Quantity (BOQ). The bidder is to quote the **item wise rate** online through computer in the spaces marked for quoting rates in the BOQ.

10. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the bidder.

11. Financial capacity of a bidder will be judged on the basis of information furnished.

**12. Penalty for suppression/distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents on demand of the Tender Evaluation Committee within specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

**13. Rejection of bid:**

The Deputy Director of Agriculture (Admn.), Dakshin Dinajpur reserves the right to accept or reject any bid and to cancel the bidding processes and reject all the bids at any time prior to award of contract, thereby without incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders. Nobody can call any explanation or lodge any complaint on the ground for the Deputy Director of Agriculture (Admn) Dakshin Dinajpur's action.

**14. Award of Contract:**

- i) The bidders who have quoted the lowest rate in respect of items mentioned in NIT and BOQ, Award of Contract will be given to him, provided he accepts in writing to execute the whole contract on the basis of item wise lowest (LI) rate quoted by him.
- ii) The bidder whose bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance.
- iii) Supply order will not be issued to the successful bidder if the laboratory test result declared "Sub-Standard"/ "Not according to specification" by the Notified Laboratory of the State Govt. against sample drawn and submitted by the Inspector as per relevant rules.

27/9/25

**By Director of Agriculture (Admn.)  
Dakshin Dinajpur Balurghat**

**By Director of Agriculture (Admn.)  
Dakshin Dinajpur Balurghat**